



REQUEST FOR QUOTATIONS/PROPOSALS

**SUPPLY AND INSTALLATION OF PUMP-END AND SUB-MORTAR
AT LEMIGIYIO COMMUNITY WATER PROJECT (OLDERKESI)**

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PART 1: INSTRUCTIONS AND CONDITIONS TO BIDDERS

1.1. INTRODUCTION

The Maasai Mara Wildlife Conservancies Association (MMWCA) is a membership organization for Mara conservancies, open to any existing or upcoming wildlife conservancy whose land is part of or integral to the greater Maasai Mara ecosystem. MMWCA serves to meet the following strategic objectives:

1. Conservancies' governance is strengthened.
2. Conservancies and wildlife corridors established and maintained in the Mara ecosystem.
3. Regional and National partnerships strengthened to support the growth of the Mara conservancies.
4. Communication and coordination across the landscape are enhanced.
5. Diversified and resilient revenue models for conservancies established and supported.
6. MMWCA's organizational capacity is enhanced to deliver its mission.
7. Gender equity is enhanced in the Mara landscape.

As an umbrella body for conservancies in the Mara landscape, currently has 25 member conservancies at different stages of development. The Conservancies are all based on a partnership between the Landowners and Tourism Investors, with the Association playing the coordination role. Landowners in the Mara commit their land to conservation by signing leases and, in turn, get guaranteed income averaging annual revenue paid by the Tourism Investors. As such, the partnership allows the indigenous Maasai community and the tourism operators to earn an income and realize economic development.

1.2. SUMMARY

MMWCA invites your organization to submit a technical and financial proposal for **Supply and installation of pump-end and sub-motor at Lemisigiyo community water project (Olderkesi)**. The detailed description of the requirement can be found in Part 2 of this Request for Proposal (RFP).

1.3. PROCUREMENT PROCESS

The following key dates apply to this procurement process:

RFP issue date: 5th June 2025

RFP closing date and time: 16 June 2025

Extended proposal submission period to: 18th July 2025

Estimated Award date: 22nd July 2025

1.4. CONDITIONS

MMWCA is not bound in any way to enter into any contractual or other arrangement with any proposer as a result of issuing this RFP. MMWCA is under no obligation to accept the lowest financials proposal or any proposal. MMWCA reserves the right to terminate the procurement process at any time prior to contract award. By participating in this RFP, proposers accept the conditions set out in this RFP.

1.5. QUERIES AND QUESTIONS DURING THE RFP PERIOD

Proposers are to direct any questions regarding the RFP to the MMWCA contact: Procurement@maraconservancies.org and Contact@maraconservancies.org. No other MMWCA personnel are to be contacted in relation to this RFP. Proposers must submit questions no later than **16th June 2025, 17:00 EAT.**

As far as possible, MMWCA will share the responses to any questions, suitably anonymized, with all invited proposers. If you consider the content of your question confidential, you must state this at the time the question is posed.

1.6. AMENDMENTS TO RFP DOCUMENTS

MMWCA may amend the RFP document by issuing notices to that effect to all invited proposers and may extend the RFP closing date and time if deemed necessary.

1.7. PROPOSAL LODGEMENT METHODS AND REQUIREMENTS

Proposers must submit their proposal to MMWCA no later than **16th June 2025, 17:00 EAT** by email to: procurement@maraconservancies.org. The subject heading of the email should be '**RFP FOR SUPPLY AND INSTALLATION OF PUMP-END AND SUB-MORTAR AT LEMISIGIYIO COMMUNITY WATER PROJECT (OLDERKESI)**'. By *[organizational name]*.' Electronic copies are to be submitted in PDF, or MS Word, formats. Proposals must be in English.

1.8. LATE AND INCOMPLETE PROPOSALS

Any proposal received by MMWCA later than the stipulated RFP closing date and time, and any proposal that is incomplete, will not be considered. There will be no allowance made by MMWCA for any delays in transmission of the proposal from proposer to MMWCA.

1.9. WITHDRAWALS AND CHANGES TO THE PROPOSAL

Proposals may be withdrawn or changed at any time prior to the RFP closing date and time by written notice to the MMWCA contact. No changes or withdrawals will be accepted after the RFP closing date and time.

1.10. VALIDITY OF PROPOSALS

Proposals submitted in response to this RFP are to remain valid for a period of **30 calendar** days from the RFP closing date.

1.11. EVALUATION OF PROPOSALS

The evaluation of proposals shall be carried out exclusively with regards to the evaluation criteria and their relative weights specified in **Part 3** of this RFP.

1.12. CONFIDENTIALITY

Any data, documentation or other business information furnished by or disclosed to the contractor shall be deemed the property of MMWCA and must be returned to MMWCA upon request.

1.13. SUBMISSION REQUIREMENTS

All interested person(s)/firm should submit technical and price proposals by the deadline.

Deadline: 16th June 2025, 17:00 EAT.

Proposals should be emailed to: procurement@maraconservancies.org and copy to contact@maraconservancies.org

PART 2: REQUIREMENTS

Background

Water scarcity is a major challenge facing communities in Kenya and more so in arid and semi-arid areas. In Narok County this resource is scarce and often a cause of conflict in several parts of the county. This often is severe during dry seasons and even exacerbated by climate change.

To address this challenge, community and partners have devised ways to mitigate the water shortage ensuring availability of water for both livestock, people and wildlife. One among different strategies is drilling of boreholes. In 2023, MMWCA through IMARA grant, supported over 10 community own water projects in rehabilitation as well as developing new water projects across several conservancies to ease the water shortage and ease conflicts related to water. Lemisigiyo, a community water project located in Olderkesi community area in Mara East was a beneficiary of the MMWCA initiative. The project which serves at least 50 families benefited from solarization of the water project, and repair of the pump house.

This development has immensely brought meaningful impact to the community which can now access water with little or no cost as they no longer depend on a diesel driven generator to access water. To ensure sustainability of the project MMWCA further supported restructuring of the project management committee and further supported capacity building of the committee on project governance.

The project is however facing a new challenge with water pump default, meaning community is not accessing water and have to travel long distances to fetch for water. To address this MMWCA is working to support installation of a new water pump for Lemisigiyo community water project.

Scope of Work

1. Supply and installation of pump end and Sub-motor as per agreed specification
2. Rewiring of the pump and motor
3. Pump lifting and lowering
4. Sundries supply

BoQ for Supply and Installation of Solar Pump

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
1.	PEDROLLO 4SR/54-F 5.5KW PUMP END	PCS	1		
2.	PEDROLLO 4PD/7.5 5.5 KW SUB- MORTAR	PCS	1		
3.	RE-WIRING	M	1		
4.	PUMP LIFTING AND LOWERING	LOT	2		
5.	SUNDRIES	LOT	1		
	SUB TOTAL				
	16% VAT				
	TOTAL				

PART 3: EVALUATION OF PROPOSALS

Evaluation of submitted proposals will use a merit-point scoring system and be selected based on technical expertise. The evaluation will be carried out exclusively based on the weights specified in the table below:

Mandatory documents
i. A Copy of Certificate of Incorporation & CR12 – 2 marks
ii. Tax Compliance Certificate & KRA Pin Certificate – 2 marks
iii. Copies of NCA registration certificate (Water Works, Building Works) – 2 marks
iv. Business Registration Certificate & Business Permit – 2 marks
Experience and Expertise (20marks)
i. Proven track record in supplying pump ends and sub motors for water borehole projects, pump lifting and lowering 5marks
ii. Minimum of 5 years of experience in the industry-5marks
iii. At least 2 References from previous clients for similar projects. -5Marks
iv. Detailed of staffs to be engaged, and their qualifications-5marks
Technical Specifications (10marks)
i. Compliance with the required technical specifications for pump ends and sub motors as per BoQ provided -5marks
ii. Detailed product specifications, including performance data, efficiency ratings, and warranty information-5marks
Quality Assurance (5marks)
i. Certification of products (e.g., ISO, KEBs) to ensure quality and reliability-5 marks
Delivery and Lead Time (5marks)
i. Proposed delivery schedule and lead time for the supply of the pump end and sub motor, installation and completion work - 5marks
After-Sales Support (10marks)
ii. Availability of technical support and service after the sale- 5marks
iii. Warranty terms and conditions, including duration and coverage- 5marks
Cost Competitiveness
i. Detailed pricing proposal, including unit costs, and VAT- 5marks
(Financial Weight = (Lowest Cost/Proposal's Cost) X 15)