



VACANCY ANNOUNCEMENT: OCTOBER 2024

Title: Conservancy Manager

Organization: Mara Isinya Conservancy

Supervisor: Maasai Mara Wildlife Conservancies Association (MMWCA) Senior Program Officer - Governance and Mara Isinya Conservancy Board of Trustees

Job Location: Mara Isinya Conservancy, Maasai Mara

Job Type: Full-time

1. The Organisation

Mara Isinya Conservancy is one of 24 Mara conservancies and categorized as developing conservancy and located in the northern part of Masai Mara Ecosystem. The conservancy falls under Narok West Sub-County in Narok County, borders community owned land which is under crop cultivation and livestock herding, and extends North towards Lemek and Ol Kinyei area. To the west of the conservancy is Mara North Conservancy, community owned land to the south which further extends to border Pardamat and Olkinyei Conservancies. To the east is the wildebeest breeding zone which has since been fragmented and threatened by land use changes and fences.

2. About the role

Mara Isinya Conservancy is seeking a manager to oversee daily operations of the conservancy, implement conservation programs, and support overall development of the conservancy. The Manager will be based in Mara Isinya Conservancy and will work closely with the Conservancy Board of Trustees, head of rangers, conservancy monitoring team and other conservancy staffs to ensure smooth operation of the conservancy.

Key Responsibilities

1. Oversee daily operations of the conservancy.
2. Develop, implement, monitor and manage annual work plans.
3. Prepare monthly, quarterly, and annual reports, including donor updates.
4. Develop project proposals and reports for funding from donors.
5. Ensure adherence to conservancy rules and regulations by staff and visitors.

6. Facilitate recruitment and selection of conservancy staff.
7. Monitor staff performance and manage their development.
8. Manage disciplinary procedures within the conservancy.
9. Conduct regular meetings with stakeholders and the board.
10. Lead conflict resolution efforts within the conservancy.
11. Address and mitigate illegal activities in the conservancy
12. Ensure security for visitors and wildlife at all times.
13. Support infrastructure development and promote community ownership.
14. Facilitate wildlife ecology research and monitor species movements and promote use of technology in wildlife monitoring and data collection in the conservancy.
15. Coordinate and facilitate quarterly Board of Trustees meetings, develop and follow up on action points.
16. Coordinate board schedules and circulate meeting action points.
17. Maintain updated records of landowners in Mara Isinya conservancy.
18. Conduct land audits of all parcels within jurisdiction of Mara Isinya Conservancy.
19. Produce accurate landowner lists including names, plot numbers, sizes and any other relevant details
20. Conduct and keep records of landowner sensitization meetings.
21. Coordinate the development of lease agreements in consultation with MMWCA and supporting donors
22. Conduct routine workshops and barazas with landowners on all conservation related matters and leasing of land.
23. Develop management budgets for Mara Isinya Conservancy.
24. Act as the point of communication person between MMWCA, Board of Trustees, donors and Landowners of the conservancy.
25. Create community awareness on Mara Isinya natural resource potential and identify ways of sustainable utilization to benefit the local community.
26. Coordinate and Implement community based related programs aimed at improving the livelihoods of the community.
27. Liaise with relevant GOK departments and other relevant agencies supporting community projects in the Mara Isinya.
28. Identify project needs, community concerns, gaps and develop strategic interventions.
29. Produce and share monthly reports on conservancies' activities progress.

Qualifications

- A Bachelor's degree in Wildlife and Tourism Management, Natural Resource Management, Environmental Conservation, or any other related discipline is necessary.
- 3 years' experience working in a managerial position in an organization that focuses on environmental conservation, either in a research institute, NGO or government body with conservation being one of its key strategic pillars.
- Experience in managing community driven initiatives, and programs.
- Experience in community engagement and skilled in building good relationships.
- Experience in data collection, monitoring and good reporting skills.
- Geographical Information Systems (GIS) and Earth ranger skills are highly desired
- A proven track record in managing community driven projects, and vast understanding of local context.
- Understanding of Maa language, member of or landowner in Mara Isinya will be an added advantage.

3. How to Apply

If you are passionate about conservation and possess the skills to manage a conservancy, we invite you to apply for the Conservancy Manager position at Mara Isinya Conservancy . Join us in our mission to make a positive difference in the world of conservation.

Send an application to the Chief Executive Officer, Maasai Mara Wildlife Conservancies, to reach us by close of business on **October 31st, 2024**, to recruitment@maraconservancies.org. A complete application will have the following:

- i. A cover letter.
- ii. A detailed curriculum vitae highlighting relevant experience.
- iii. A daytime telephone contact, email address, and the names of three professional referees.